



SOUTH AUSTRALIAN CLAY TARGET ASSOCIATION Inc

CODE OF CONDUCT

POLICY ON CHILD PROTECTION

POLICY No. 2

POLICY ON CHILD PROTECTION

1.0 Policy Statement

The South Australian Clay Target Association Inc is committed to equality and diversity of children and young people in providing an environment that is safe, while participating in the Sport of Clay Target shooting at all SACTA grounds. This Policy conveys a message that all members and prospective members are responsible for people under the age of 18 years, in the Sport of Clay Target shooting. , This policy is about ensuring safety for children and young people and minimising risk exposure. Managers, coaches, officials and management personnel have a responsibility to provide safeguards dedicated to the wellbeing of those under the age of 18 years (youth). South Australian Clay Target Association Inc encourages all incidents to be reported immediately to the appropriate authorities. Training is available for mandated notifiers through the Play by the Rules website and the Mandated Notifier handbook listed below.

Clubs shall submit names of all workers, paid and unpaid (over the age of 14 years) who work with people under the age of 18 years for a Working with Children Check (WWCC) to the Association Secretary for free registration of their WWCC application, as a volunteer of the Association. All workers who engage with children and young people (and those who supervise these roles) are required to obtain a Not Prohibited WWCC from the DHS Screening Unit prior to any engagement with children and young people unless an exemption is in place.

Adult members who have been convicted of an offence against a child as determined through screening with the Department of Human Services will be precluded from being with or near children and young people on SACTA grounds. SACTA will liaise with the Club Secretary directly should there be advice from the Screening unit of a member who receives a Prohibited WWCC

SACTA will immediately inform the DHS Screening Unit when we become aware of any assessable information relating to a member who holds a WWCC, including child protection concerns, criminal charges or misconduct matters.

2.0 Code of Conduct

The South Australian Clay Target Association Inc endorses the following Code of Conduct for those persons responsible for activities, involving those under the age of 18 years.

- Persons within the South Australian Clay Target Association Inc must support young persons at risk of harm or child protection concerns by reporting suspected harm or risk of harm to the Child Abuse Report Line (CARL) on 13 14 78
- Club Coaches and Member Protection Officers who engage with children and/or young people will be required to obtain a Not Prohibited Working with Children Check by advising the State Secretary of the Association prior to any engagement with children or young people in the club
- A member of each club will register with the DHS Screening Unit to verify the accuracy of all WWCCs for members. The SA Clay Target Association will immediately contact the Department of Human Services Screening Unit when we become aware of certain information regarding any person involved with our organisation, including any serious criminal offence, child protection information, or disciplinary or misconduct information

- Ensure all members are aware of this Child Protection Policy by placing the policy on our website and distributing a copy via email to all members
- Adult members who return a Prohibited WWCC will be precluded from being with or near children and young people on SACTA grounds.
- Ensure all persons, who either directly or indirectly are responsible for the care of children, are provided with knowledge of how to identify signs of risk or harm and know the appropriate actions to follow by providing access to the training available on the Play By The Rules website and handbook listed below

A Manager will:

Agree to abide by the South Australian Clay Target Association Inc Code of Conduct, and

- Be responsible for the overall welfare and wellbeing of team members and officials when travelling with a team.
- Maintain a duty of care towards team members and accountability for the management of the team

A Coach will:

Agree to abide by South Australian Clay Target Association Inc the Code of Conduct.

- Be responsible for matters concerning the coaching, teaching and development.
- Maintain a duty of care towards others and accountability for matters relating to teaching and competition.
- Ensure that any physical contact with others is:
 - i). Appropriate to the situation.
 - ii). Necessary for the person's skill development
- Provide a safe environment for teaching and competition

An Official/Administrator will:

- Agree to abide by the South Australian Clay Target Association Inc Code of Conduct.
- Be fair, considerate and honest with others.
- Operate within the rules of the South Australian Clay Target Association Inc.
- Be professional in actions. Language, presentation, manner, while punctuality should reflect high standards.
- Resolve conflicts fairly and promptly through established procedures.
- Maintain a safe environment for others.
- Show concern and caution towards others.

3.0 Safeguards

The safeguards below apply to those members who undertake the supervision of youth activities in their capacity as managers, coaches, officials, administrators, etc. These are responsible positions within the organisation and as such must adopt the following risk minimisation measures to protect themselves from any misconceptions about their behaviour in performing their designated roles.

Do not engage or allow others to engage in the following:

- Abusive initiation ceremonies.
- Sleeping in closed quarters with youths without a second adult representative, parent, etc.
- Aggressive physically distressing or sexually provocative activities or language
- Sexually suggestive comments about or to a youth.
- Inappropriate or intrusive touching of a youth.
- Disclosure of personal risk taking activities when younger
- Minimise the situations where an adult may be alone with a single child.

- Developing any 'special' relationships with a person under 18 years that could be seen as favouritism
- Activities that may be construed as grooming a child for sexual abuse

Maintain an open-door policy, when conducting briefings, meetings, and assemblies of members. Invite all youths, parents, friends, and other leaders to participate, particularly when performing interviews, transporting youth members and conducting excursions. Male and female adults or parents must accompany youths when undertaking activities away from home and especially overnight.

If any of the above activities are witnessed or suspected by a SACTA member, they will report to a senior official as soon as practicable.

4.0 Harm and Risk of Harm to a Child or Young Person

There are numerous ways that harm a child or young person and those in the care of young persons should make themselves aware of all forms of harm or risk of harm. These are outlined on the DHS website via this link direct to the Mandatory Notification Information booklet. https://dhs.sa.gov.au/data/assets/pdf_file/0003/103179/CSE-Mandatory-notification-information-booklet.PDF

All SACTA members who work with children and young people (paid or unpaid) are mandated notifiers as per the Children and Young People (Safety) Act 2017. This means that they have a legal obligation to make a report to the Department for Child Protection when they suspect harm or risk of harm is occurring for someone under 18 years.

Additionally all adults in SACTA have a legal obligation to report sexual abuse of anyone under the age of 18 years to the Police. Failure to report sexual abuse or protect a child from sexual abuse is a crime.

5.0 Child Protection Legislation

The Children and Young People (Safety) Act 2017 (SA) gives authority to the relevant Department (the Department for Child Protection) to intervene when a child or young person is at risk of harm. The main purpose of the Act is to ensure that all children are safe from harm.

South Australia has mandatory reporting legislation, the Children and Young People (Safety) Act 2017, which relates to mandatory reporting obligations. A mandated notifier is required by law to notify the Department for Child Protection if they suspect on reasonable grounds that a child or young person is, or may be, at risk of harm. Club coaches and member protection officers are Any adult providing a service to children and young people are compelled to make a mandatory notification on suspected cases of children or young people being harmed or at risk of harm.

However, keeping children safe from harm and reporting children suspected at risk of harm is the responsibility of everyone in the community.

6.0 Suspect Harm or Risk of Harm or Neglect

You have suspicion on reasonable grounds when:

- A child or young person tells you they have been harmed.
- When someone else tells you, a child or young person is at risk of harm.
- A child or young person tells you they know someone at risk of harm. (Often, they are referring to themselves).
- You observe a child or young person's behaviour and/or injuries etc. and your knowledge leads you to suspect there is a risk of harm.
- You observe a member harming or abusing another member.

If you suspect a child or young person is at risk of harm or been abused, follow these procedures:

- Ensure the child or young person is safe (if they are in your care).
- Maintain the safety of other children and young people in accordance with the Code of Conduct. Obtain and document the following:

- The child or young person's name, age, and address.
- Your reasons for suspecting harm or abuse (i.e. observation, injury, and information).
- Your assessment of danger posed to the child or young person including information pertaining to the alleged perpetrator.
- What arrangements, if any, exist for the immediate protection of the child or young person.
- What involvement, if any, other agencies have in dealing with the suspected member protection issuesharm.
- Anonymous claims of risk of harm, actual harm or abuse or breaches of the above Code of Conduct and Policies are to be taken seriously and immediately reported to the Board of Management after you have made your mandatory notification.
- If the risk of harm or actual harm is alleged to have been perpetrated by an SACTA member then you will need to follow the above procedure and also report to SACTA officials immediately to protect the young person and other young people in the club

Your responsibilities:

- Report the matter to the Child Abuse Report Line 131478 and/or the Police if the child or young person is at immediate risk of danger
- The suspected victim and other family members may be asked to approach their local GP to obtain a referral to professional support services and medical specialist.
- If the harm is alleged to have been perpetrated by a SACTA member, Notify the South Australian Clay Target Association Inc Executive Council so appropriate action can be taken

7.0 Rights and Responsibilities

The South Australian Clay Target Association Inc members, reserve certain rights as members and carry with them certain responsibilities. These should be stated within this policy. Youths have the right:

- To be safe.
- To be listened to
- To be respected.
- To privacy.
- To take calculated risks in a protective environment.
- To an inclusive environment.
- To be referred to professional help if needed.
- To be protected from harm or risk of harm by other members or outside sources.

Youths are responsible for:

- Showing respect to both youth and adult members.
- Accurately reporting inappropriate behaviour or risky situations for youth members.

Members have the right to:

- Access to ongoing teaching and information on all aspects of leading/managing activities for youths, particularly member protection.
- Support in the reporting of suspected harm, risk of harm, abuse or neglect.
- Access to professional support services.
- Be protected from harm and risk of harm by youths, other adult members and parents.

Members are responsible for:

- Fostering teamwork to ensure the safety of youth members in their care.
- treating everyone (this includes staff, volunteers, students, young people and parents) including

those of different race, ethnicity, gender, gender identity, sexual orientation, age, social class, physical ability or attributes and religious beliefs with respect and honesty and ensure equity is upheld

- being a positive role model to young people in all conduct with them
- Using appropriate team management behaviour.
- Responding to youth members' statements and concerns about alleged abuse, harm, or risk of harm.
- Ensuring the rights and responsibilities of youth members are enforced.
- Reporting suspected harm or risk of harm to the Child Abuse Report Line on 13 14 78.
- Not harming members physically, emotionally or sexually.
- Maintaining confidentiality about sensitive information as designated by the appropriate authority.

The South Australian Clay Target Association Inc has the right to:

- Expect all members to comply with its Code of Conduct.
- Expect all youth members to maintain standards of reasonable behaviour.
- Take appropriate action if members breach the Code of Conduct or Council policy and procedures.
- Expect all members not to put members physically, emotionally or sexually at risk of harm.
- Take the appropriate action in the event of accusations.

The South Australian Clay Target Association Inc is responsible for:

- Registering appropriate persons for their Working with Children Checks
- Providing a safe environment for members.
- Providing ongoing child safe information and training opportunities to members with wide promotion of this policy and procedures.
- Facilitating open discussion on child protection issues.
- Provide support to members who report accusations of abuse or harm or risk of harm.
- Treating suspected abuse or harm or risk of harm information confidentially.
- Taking appropriate action if members breach standards of reasonable behaviour or policies and regulations.

REFERENCE

SA Department for Child Protection [Reporting child abuse | Department for Child Protection](#)

Mandatory notification handbook https://dhs.sa.gov.au/data/assets/pdf_file/0003/103179/CSE-Mandatory-notification-information-booklet.PDF

Play by the Rules child safe sport <https://www.playbytherules.net.au/got-an-issue/child-safe-sport>

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